

# Ordinary board meeting

## Members present:

Nikolaj Mandsberg  
Maria Koutsoudaki  
Maria Gimenez Ribera  
Ane Pastor

## Guests:

Miriam Mazzeo

## Voting structure:

[For, against, abstain]

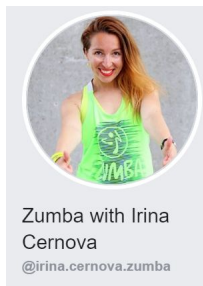
### 1. Responsibilities of the board

- a. Assignment and completion of tasks.
  - i. *Who makes sure we can play music in the party area?*
  - ii. *Check if Silvia should be listed as a TA on the webpage [Nikolaj]*

### 2. New board member!

### 3. Schedule Next semester classes and locations

- a. Same schedule, rooms? [Nikolaj is in charge]
  - i. *Call the cas-service people about the availability of 208 and spanish stairs during Fall 2019 [Constantina]*
  - ii. *Contact affected teachers [Ane]*
- b. Zumba teacher: Has anyone talked to her about the classes?
  - i. *MariaChair and Lillian finds potentially new Zumba teacher*



### 4. Meeting Maria DTU Sport

- a. *Nikolaj and MariaChair and Lillian attend meeting with Henrik Voigt 19th of June 10 am to talk about:*
  - i. *Placement of the classes if DTU has lectures in the afternoon: Spanish Stairs and Ethern?*
  - ii. *MariaChair: T-shirts*

### 5. End of semester party 7th June

- a. Status
  - i. *Orders pizzas [Nikolaj]*
  - ii. *Nikolaj is in charge of GA*
  - iii. *MariaChair sends out final agenda*
  - iv. *Miriam is there at 16:00*
  - v. *In charge of music (making sure no clash with Ethern) [Constantina]*

## 6. T-shirts

- a. Status, can we get them before the new season starts?
  - i. *Yes*
- b. Maybe also one with instructors names?? (MariaChair and Lillian will check)
- c. Design posted on Board Facebook before meeting on the 19th by MariaChair and Lillian



## 7. Replies to Christian

- a. Summer course: *cancelled*
- b. Students opinions about Standard and Latin (Ane)

## 8. Teachers agreement

- a. New teachers agreement - Deadline 9th of June by Nikolaj
- b. *Consider clauses for sickness and so on*
- c. *Clause for videos recorded from the class; as a teacher one accepts that students can openly record videos of them during classes [4,0,0]*

## 9. Belly dancing changed to 1 open level class for the Fall 2019

## 10. Survey results - 30th June

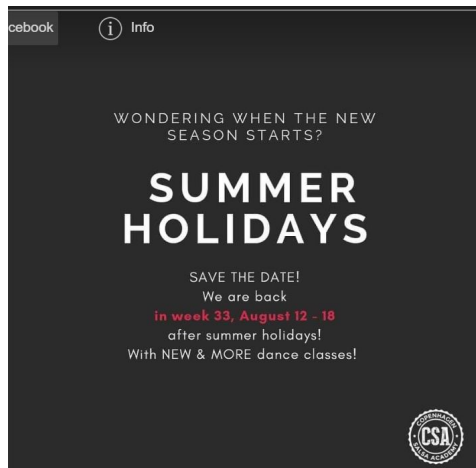
## 11. DTU Website development

- a. Status: stay in Klubmodul? 8000 kr to upgrade [4,0,0]
- b. Payment for Jeppe (designer)
  - i. Payment of 500 dkk to Jeppe [4,0,0]
- c. Teachers descriptions
- d. Re-write the ABOUT section

## 12. Advertising during summer

- a. Instagram/facebook posts
- b. Picture with the start date
- c. Announce changes in website
- d. Announce intro week stan

MariaChair and Lillian create a Facebook group on the 3rd of June in order to create a protocol for advertising. We follow CSA: <https://www.facebook.com/groups/1815352672019282/> and <https://www.facebook.com/copenhagensalsaacademy/>



## 13. Pictures from Photoshoot

- a. Revision of current pictures and how to proceed
- b. Notice for the teacher board:
  - i. Reshoot:
  - ii. By MariaChair and Ane
- c. Outdoor Reshoot: teambuilding event before semester start
- d. *Ane writes to the photographer to talk about the decision, and writes an email for the teachers and send it to Maria to approve*

## 14. Preparation for the club fair- next time

- a. T-shirts
- b. Gifts
- c. Handouts

## 15. New date for next meeting

Date: 15th of June

Time: 11 h

Location: Omogade 2

## TASKS PER MEMBER