

Bi-annual spring 24: 1920's

Planning document.

Meeting:

Minutes Taker: Lucie

Participants [online]: Andrea/Johnson/Marialeni/Parisa/Lucie | Dominic/Elpida

Voting structure For/Against/Abstain

Theme 1920's : [7/0/0]

Great Gatsby, 1920's, gold, black, white, balloons, feathers

fringes, headbands, pearls, strived suites, mob, gangsters



Location:

19th April

Oticon : Oticon secured. Final details to be agreed on (tables, key, cleaning, timeframe)

Doors open at 7 pm (19.00)

We will only have the room from 15.

Peter should be there to help, also with the car → we do have to give notice of the date beforehand :) & Esther

Pick up key from reception in 101 before 16 on the day. [Andrea]

Will be cleaned in the morning on the day to accommodate dancing shoes.

Vacuum cleaner at our disposal.

Entrance fee: [7/0/0]

- Members: 40 dkk (previous bi-annual) → 20dkk
- Non members: 80 dkk (previous bi-annual) → 70dkk

(keep price for non members high enough so non members don't come JUST for the drinks)

Non-active members /alumni: medium entrance fees? (like eg. 50 dkk) try to implement now (if time)[6/0/1]

- 2 people assigned; Dominik, Lucie

Intro speech: → we keep that

- The problem we had last year about liquid waste
- Special prize for Soda/beer labeling
- Information about PANT bags for empty can
- Special prize for Best Costumes (2)

- Insist all the members to ask and try out other dances
- Shows later
- inform about pictures being taken
- picture corner
- all dances equal!

Workshop:

Swing teachers (fun and easy swing workshop) confirmed
19.30-20.15

Approximately 40 min no more than 1 hour
Pay: 600 dkk

Shows: [7/0/0] timeslot: 22-23 ish

Last year we had a bachata show, and more teachers were interested in doing this in some way.

Suggestion is to let the teachers know asap, and then put a limit on one show for each dance type; Zumba, Salsa, Hip Hop, Contemporary, Bachata, Tango, Swing, Std. Latin. And then have a time limit of approx eg. 4 minutes (Dominik knows the normal length of shows?)

I do not expect everyone to be able to but everyone did come with a 4 min show we would have 32 min of shows plus applause and changes so approximately 50 minutes of show during the event as a maximum.

Last year it seemed like a success, and that people were enjoying it. And the teachers all seemed to like the idea.

Animations:

Ask teachers or let them know the option is there during the evening? [Andrea]

- specific times? after shows, to restart the dance-party?

Music:

Dominik will be DJ

Ask teachers for song lists the **students know** [Andrea]

And work with Dominik about playlist

Pay: 750dkk [6/0/1]

Wishes:

All dances party!!! No one is above others! promote this.

Shorter salsa songs so it feels like more, try to find equal lengths songs. set an approximate range when asking teachers for songs?

1 of each style (if long)

2 of each style (others)

We could make a vote amongst the teachers what they think would work best?

Last year we had feedback that there were only 5 std. latin songs before midnight?

Technicalities:

- Soundsystem (waiting for CAS confirmation as PF is using the place the night before)
- Steal frame controller (Johnson can get permission to have it during the event if he takes a small training session with Erik from PF)

- MobilePay box for event [Johnson]
- Print lists of members [Lucie (Dominik)] a few hours before
- Print mobile pay number & entrance fee [Lucie (dominik)] template from last time + updated QR code
- Print information that photos are taken during the event and might be used for promotion of the club and posted on social media (add on the FB event as well, make announcement during the event) [Lucie] → same document as the entrance fee
- Fire plan + online forms to fill out on the day [Andrea]

Shopping:

Bracelets [Andrea, Johnson]

https://www.amazon.de/-/en/gp/product/B009EROF1A/ref=ox_sc_act_title_1?smid=AQ7Z1IUX1U8DH&psc=1

Decorations [Andrea] : Theme 1920'
Gold, black and white, balloons feather, glittery fringes

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- We have our own light chains
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- Balloons and Photoshoot corner

Snacks []

- Saltstænger
- Chips
- Ready made popcorn
- Just the cheapest
- cookies (something not salty)
- party nuts (Pub Mix)

Prizes []

- Chocolate/Easter Eggs (2 (costume) + 1 (Can decoration))

Drinks []

- Soda
- Beer
- Cider
- sparkling water (+ tell people they can bring their water bottle and get it filled at the bar)

General Supplies: [] **should be checked**

- Permanent Markers #6
- Bags for PANT (buy more)
- Tapes
- string

- blockage around DJ area
- scissors
- tacky tape/patafix

Cleaning supplies:

- Bucket [Andrea]
- Kitchen towels [Johnson] → we have kitchen towels,
- Wipes → buy more
- Dishwasher soap

When:

Pictures:

Bardi (our photographer)

Pay: 1500 dkk

Promotion:

Facebook, Instagram [Andrea + Elpida]

Use pictures from last Bi-annual?

Email to all members []

Share in class facebook groups as well as whatsapp groups

Tell teachers to tell the members

Suggest people to bring an item to recognize their drink, with a small prize for most original / creative or effective idea.

Costume prizes:

Chocolate

1st and 2nd

Or best guy and girl?

Total price : 200dkk

Helpers:

Decorating/setting up [8-10 including us (6)] start earlier 16/4pm

Collect/bring drinks and snacks [4]

Sit in entrance [6-8] we will need to collect helpers and set up a timetable where people can sign up.

Bar [2]

Tidying/ cleaning [8]

- Wiping/cleaning tables and folding and putting by the entrance.
- Cleaning bar area completely!
- Take down all decorations.
- Take out all our trash.

Order the pizzas earlier, meet earlier because Oticon is really large

Facebook group for helpers or whatsapp threat (or both?) Excel spread sheet with tasks and names/lists.

Budget:

10000kr. In total we are willing to use (=have as a “loss” of the event, after balancing expenses and income from entrance fees). [6/0/0](one left meeting)

- this is the final result, so initial spending is more ... however, is re-gained by entrance prizes and pant