

Fifth Board meeting - Agenda -9th of May 2025

Members present: Johnson, Daniel, Dominik, Magali, Marialena

Minutes taker: Daniel

Voting structure:

[For, against, abstain]

Agenda:

1. Teacher Board event :
 2. Salsa drink used for the biannual
 3. DTU Sport
 - a. 50 year anniversary
 - i. How many sessions do we want
 - b. We need to book a meeting with them
 - i. Treasurer and Chairman have to attend that meeting
 4. Bi-annual recap
 - a. Accounting
 - b. General feedbacks
 5. Spring semester feedback form
 - a. Who is responsible for checking the form and sending it?
 6. Intro week
 7. Summer class
 8. DTU Sport meeting
 9. Any other business
-

Minutes:

1. Teacher Board event

Acknowledge that the board events can become a large part of the budget and should therefore be moderate and appropriate.

-Teachers should be thought into the event to increase the opportunity for them to participate.
Remember to invite external auditors

June is an ideal date for board/teacher event. Don't forget to invite the external auditor

Ideas proposed:
Bowling, Escape rooms, Minigolf..

Action:

 - a. Prompt, which dates teachers and board are available
 - b. Gather ideas for a final decision to be made at the next meeting.
2. Salsa drink used for the biannual.
 - a. Detail: Board used the Salsa drinks for bi-annual from the storage room. Drinks were kept next to the previous bi-annual leftover drinks.

- b. By this, Salsa will get new drinks. Following

	Pant on the 22/04/2025	Amount of pack (belonging to Salsa)	Price per pack (based on receipt 31/03/2025)	Total (DKK)
Fanta	34			
Pepsi max	63	2.625	270.375	
Someresby	13			
Heineken	41	2.277777778	198.1666667	
Royal;	86	4.777777778	415.6666667	
Tuborg classic	15			
Tuborg grown	15			1201.791667
Fax kinda	19	0.791666667	81.54166667	
Ginger beer	2			
Coca zero	55	2.291666667	236.0416667	
Sprite	9			
Pepsi/cola normal	19			
Cleaning wipes	4 packs			
Cleaning spray	1			
Cleaning spray glass	2			
Multitask disposable chiffons	30			
Small trash bags	1.5 rolls			
Kitchen to le	1			
Trash	2			

- c. As it is calculated to be 1202 DKK. This will be added to the top of Salsa socials' budget. [5,0,0]
- d. The said 1202 DKK will be accounted for in biannual expenses.

3. Bi-annual recap

- a. Budget redefining

Biannual - Photographer	1,500 kr.	
Biannual - Bartender #1	300 kr.	per bartender
Biannual - DJ	750 kr.	
Biannual - Entrance Fee - Members	20 kr.	
Biannual - Entrance Fee - Non-members	70 kr.	
Biannual - Workshop Remuneration	500 kr.	i.e. 500 kr. per Teacher. If TA, the 250 kr. added to that
Biannual - Gift #1	100 kr.	max. per person (for DJ, Photographer, Host,

		Bartenders, Show & workshop choreographer, etc)
Biannual - Best costume gift #2	300 kr.	Two prizes together within this cost
Biannual - Can recogniser gift #2	100 kr.	Two prizes together within this cost
Biannual - Decorations	2,000 kr.	Up to 3000 kr.
Biannual - Drinks and Snacks	10,000 kr.	

- b. What was addressed before the bi-annual is listed here for approval:
- The number of bartenders was not defined early. Was the board good with having two bartenders during the bi-annual and agree to remunerate them?
 - Which will be 600kr. for two bartenders together. [5,0,0]
 - Gifts budget in general was not included so far. So the board decided to include.
 - A gift **per person** will be 100kr. budget. [4,1,0]
 - Overall budget figures are from previous bi-annual parities that the board followed.
 - Does the board agree with those and whole figures? [5,0,0]

c. Accounting

i. Bi-annual Registration and overview

Participants Attendance		Count		Count
Members (out of 321)		145	- Volunteers/Board Members =	29
Non-members		70		
Extra (missed out)		0		
Counted Participants		215	Paid Participants =	186
Online Payment		Price	Count	Collection
Members	20	99		1980 60 % Members
Non-Members (ex-members)	70	66		4620 40 % Non-members
Extra	0	0		0 extra by
Fee	-19	6		-114
Total		165		6486 DKK
Offline Payment		Price	Count	Collection
Members	20	14	<-assumption-> 17-3	280 67 % Members
Non-Members (ex-members)	70	7	<-assumption-> 10-3	490 33 % Non-members
Extra	0	0		5
Total		21		775 DKK
Biannual Spring 2025				
Overall Overview - Participants		Count		
Members (out of 321)		113		61 % Members
Non-members		73		% Non-members
Total Paid Participants		186		39
Overall Overview - Payment		Collection		
Online Payment (MobilePay & Revolut)		6486		
Offline Payment (Cash & Coins)		775		
Total Fee Collection		7261 DKK		

Total Participants: **215**

Paid Participants: 186 (Member 61 % and others 39%)

Registration Income: 7261 DKK

ii. Overall Accounting

- Salsa drinks worth 1202DKK are included in the "Drinks, snacks, and prizes"

Drinks, snacks and prizes	kr 6,056.85
Travel & Expenses	kr 1,906.00
Decorations	kr 2,275.81
Wrist Bands	kr 0.00
Salary bar staff (#2)	kr 600.00
Pizza	kr 3,164.00
Photographer	kr 1,500.00
Workshop (#1)	kr 750.00
DJ	kr 750.00
Total expenses	kr 17,002.66
<u>Income mobilepay</u>	kr 6,486.00
Income cash	kr 775.00
Pant	kr 845.00
Total income	kr 8,106.00
Non-profit	-kr 8,896.66

Total expenses: 17002,66 DKK

Total income: 8106,00 DKK

Total profit/loss: **-8896,66 DKK**

d. General feedbacks

- i. Enough volunteers worked out pretty well.
volunteer should not pay for their entry [5,0,0]
Check that all volunteers get free entrance (deco + cleanup)
- ii. Closing the party around 1 AM comes out to be standardised and good.
- iii. Next time we can buy gifts for the show choreographers (teachers).
- iv. Beers ran out pretty quickly:
can instruct bartenders to not give beer right away but wait for people to ask for a specific drink.
- v. Only one person was found to have Can recognizer. We need to promote and give more examples/ DIY material (suggest: rubber band personalizable) include in deco budget.
- vi. Maybe we will close the registration around 11:30 PM (in order to avoid outsiders from other parties).
- vii. We could print out a note for the entrance stating eg, "Only for DTU Dancing members, their friends and Alumni" to get rid of outsiders' unnecessary behaviours towards. suggest. "private event"
- viii. Informing pf/DTU securities regarding outsiders worked somehow well. May be next time we can ask and inform pf for security help. ask PF for security policies.
Volunteers working at the entrance shouldn't be in charge of kicking intruders out.
- ix. Usually feedback on songs "Salsa is the largest group, and therefore contributes the most to the budget, so there should be more salsa songs."
Even though a clear printout was made listing the order of songs.

-The biannual party is targeted for all members and therefore all music should be represented. Dance Socials are the place for individual dance styles

4. Spring semester feedback form
 - a. Who is responsible for checking the form and sending it?
Revise the questionnaire (magali). Annika and Greta are in charge of sending it around
Send 16/05/2025 and ask teachers to ask students to fill it in in general. lottery system.
- 5.
- Bachata, Salsa, Contemporary, Swing (potentially: Zumba, Hiphop?)
6. Intro week
 - a. Date: 25th-30th August
Thursday 28th: intro fair Bach+master on the same day
 - i. Discussion if we should have a booth at both Bachelor's and Master's Booth:
 - b. Which board member will be available on that day?
 - i. Not defined yet. - Magali and Marialena are available and will help during the master's fair only.
 - c. Volunteers
 - i. Booth will be from 10-17. 6 volunteers are needed minimum at least 2 per booth.
 - d. Flyers design
 - i. Responsible for design: Greta
 - ii. Responsible for printing: any board member
 - e. Food and refreshments will be provided as usual. [0,0,0] see next meeting
7. summer class
June classes
 - a. start on 4, 5, 6 June 3-4 weeks of classes.
 - b. 5th and 6th are holidays.
 - c. How many teachers do we have?
 - i. Figure out before Friday 16 + schedule
8. DTU Sport meeting
 - Date and time: 16th May, 1-2 pm
 - Bring up speaking English at the event.
 - Who is participating? Magali, Johnson
 - 12th September DTU Sport 50 yrs anniversary
 - They insist that we contribute to dance shows or share about the club. Magali looks into this.
9. Other
 - a. Shirin Skay refund request
 - The board cancelled her registration, and the refund was processed.
 - b. Short point from Daniel.
Daniel has a job, so he's going to be less available
 - c. Zumba Update
Lara will take over Maja's place in teaching Zumba. Lara is a student of Maja.
 - d. Start of semester party by the board for all the dance groups.
 - i. We need to set up separate meetings to brainstorm.
 - ii. And budget can be discussed.

10. AoT,

suggestion: Conflict of interest in the Board: People who are directly benefiting from a vote on a budget should abstain from voting for the budget.